

Internship Evaluation Form

Intern's Name _____ Organization Name _____
 Department _____ Position _____
 Internship Duration _____ Number of Hours _____ hrs.

No.	Description	Excellent	Good	Fair	Poor	Very poor
		5	4	3	2	1
1.	Academic knowledge and skills					
2.	Ability to apply knowledge to work					
3.	Self-development and ability to adapt to changes					
4.	Punctuality at work					
5.	Willingness to uphold responsibilities					
6.	Quality of job assignments					
7.	Attention to details					
8.	Decision-making ability and problem solving skills					
9.	Communication skills					
10.	Writing skills (Thai and English)					
11.	Communication skills in English					
12.	Ability to express opinions appropriately					
13.	Service-oriented skills at work					
14.	Creative thinking					
15.	Ability to interact effectively with colleagues and other employees					
16.	Compliance with rules, orders, regulations, and superiors' commands					
17.	Leadership skills					
18.	Working ethics					
19.	Diligence on work					
20.	Generousness, gentleness, modesty and politeness					
		Total score _____ (out of 100)				

Additional Comments

Evaluation Result

☐

Passed

☐

Failed

<input type="checkbox"/>	90 – 100	Excellent
<input type="checkbox"/>	80 – 89	Good
<input type="checkbox"/>	70 – 79	Fair
<input type="checkbox"/>	60 – 69	Poor
<input type="checkbox"/>	0 - 59	Very poor

 (_____) Evaluator's Signature
 _____ Position
 ____/____/____

